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## HOW TO: CHANGE THE TIME ON YOUR DISPLAY (for NEC SV8100 and SV9100 Phone Systems)

1. Leave the handset in the cradle
2. Press **Speaker**
3. Enter the service code (probably **728**, but may be **828**)
4. Enter the accurate time: two digits for the hour and two digits for the minute, using the 24-hour clock ("railroad time"). *Note: Although you enter **13:30**, it will read **1:30PM** on your phone.*
5. You will hear 3 confirmation beeps. Press **Speaker** to hang up.